

SAMPLE E-MAIL TO COLLEGE COACH

Find coaches' contact information on college websites
and complete Athletic Information Form

Coach _____,

I am writing to express my sincere interest in attending _____ (name of college) and becoming a member of your _____ (sport) team. I am currently a _____ (grade in school) at Dougherty Valley High School in San Ramon, CA and will be graduating in _____ (date).

I would appreciate the opportunity to speak with you personally about your athletic program as well as my qualifications to find out if they are a perfect match. I have attached my resume for your convenient review. Thank you for your time and I look forward to hearing from you.

Sincerely,

(Your Name)